**PROFORMA OF APPLICATION**

1. Name of the candidate :
2. Age & Date of Birth :
3. Name of the Present/Last Organization :
4. Present/Last Post held :
5. Present/Last Pay and Scale of Pay :
6. Complete Postal Address, Telephone & E-mail particulars (Permanent Address)
* (Present Postal Address) :
* E-mail (mandatory) :
* Telephone :
1. Residence :
2. Office :
3. Mobile (Mandatory) :
4. Educational Qualification (with details of University / Institutions, Year of Passing, Division, Marks etc ;)

i. Academic

ii. Professional

1. Details of experience and brief service particulars

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl No. | Designation/Post (regular/ad-hoc) and name / contact particulars of organization | FromTo | Scales of Pay and basic pay | Nature of duties | Remarks/ any other information relevant for the post |
|  |  |  |  |  |  |

1. Any other information in support of the application.

|  |  |
| --- | --- |
| Place : |  |
| Date : | Signature of applicant |

*Enclosures:*

*Self-attested copies of proof of ID, address, age, educational / professional certificates and suitable evidence of employment in the organization mentioned.*